



Technische  
Universität  
Braunschweig



# Seed Funding Call

between Technische Universität Braunschweig (TUBS) and  
Universidad Nacional Autónoma de México (UNAM)

## Scope

Technische Universität Braunschweig (TUBS) and Universidad Nacional Autónoma de México (UNAM) seek to further strengthen and consolidate the institutional cooperation between them. The present call “Seed Funding TU Braunschweig and UNAM” is launched to support the development of joint publications, projects and preparation of future joint proposals of greater scope.

Through this program, the long-standing cooperation between the universities shall be strengthened and anchored further into TUBS and UNAM. **This program will enable that communities from both universities develop strategic ties and discuss, conceive and conduct joint research and teaching projects.**

The call is open to all disciplines. Interdisciplinary approaches will be particularly welcome. We strongly invite proposals that take into account gender equity, sustainability, societal aspects, knowledge transfer and that underline the role of universities as contributors to the development of societies.

## Funds and time frame

**Each joint proposal may receive funding up to € 10,000.00** (up to €5,000 per university) for a maximum duration of 12 months. A request of a smaller sum is possible. Funds are not transferable between TUBS and UNAM and must be used at each institution. Expenses may include travel and subsistence costs, external services, and commodities.

Administrative, personnel, overhead costs, and indirect costs will not be funded.

## Application period

**Applications will be received between 27 May and 21 June 2024.**

## Eligible applicants

**All academic staff of TUBS and UNAM with a valid full time working contract for the duration of the proposal are eligible to apply.** Proposals must have at least one Principal Applicant from each university to be eligible to apply for funding under this call.

## Application process

A complete application includes:

- Proposal including a summary, names and institutional affiliations and positions of the participating researchers (indicate the Principal Applicants); objectives and justification; planned activities; methods; calendar; and a description of the expected outcomes. In particular, the application should highlight how the proposal will strengthen the cooperation between the universities and prospects for continuation beyond the funding period as well.
- Cost projection.
- Description of the interdisciplinary approach as well as the inclusion of gender equity and/or sustainability aspects as part of the proposal.
- Description of how students and/or young researchers will be involved in the project.
- Signature from the heads of the institutes/schools/centers at UNAM/TUBS corresponding to the PAs supporting the proposal.
- Signature from the Principal Applicants at UNAM/TUBS.
- Appendix with short (250 words) CVs of the participants and extended CVs of the Principal Applicants.
- Proposals must be written in English and limited to four (4) pages (11 pt font, 1.5 line spacing), excluding the title page, references, and appendices (letters, CVs, etc.).
- A single proposal in English in pdf format must be submitted to: sid@cic.unam.mx, attn: Edgar Leyva and José Saniger.

## Selection process and call management

All proposals will be evaluated by a joint review committee of scholars appointed by the President of TU Braunschweig and the Rector of the Universidad Nacional Autónoma de México or their designees.

The International House at TU Braunschweig and the Coordinación de la Investigación Científica of UNAM will be responsible for the management of the whole process of the present call.

Both universities will appoint an equal number of members on the Evaluation committee. Evaluation criteria will include:

- Quality of the proposal (based upon uniqueness, innovation and added value)
- Relevance of the topic based upon the scope of the call
- Interdisciplinary approach
- Involvement of young and emerging scientists and students
- Contribution to the long-term collaboration and interaction between the universities
- Consideration of gender equity and sustainability aspects
- Knowledge transfer and social outreach activities

## Proposal approval notification

Notifications will be announced in August 2024 by means of email to the Principal Applicants. Decisions of the joint review committee will be irrefutable. Heads of departments (TUBS) and directors of entities (UNAM) will be copied in the notifications. Funds for the approved proposals will be delivered by mid- September to the PAs who will be responsible for the proper management, accountability, and ethical use of the resources.

## Cancellation and unforeseen matters

In the case that any of the PAs decide to cancel their participation, or any other unforeseen issue must be notified by letter stating the reasons and considerations to be sent to The International House at TUBS and the Coordinación de la Investigación Científica of UNAM who will make the appropriate decision.

## Legal basis and reporting obligations

The Principal Applicants are responsible for the administration of the funds and must ensure that the resources are used in accordance with the financial guidelines at their local institution and within the accountable year 2024.

Two-step follow up will be implemented to monitor the development of the proposals. In April 2025 a preliminary written report and joint online discussion will be conducted. In November 2025 a final written report and joint online meeting will be held to assess the performance and outcomes of the joint actions made.

## Contact

**International House TU Braunschweig**

**Dr. Eika Auschner**

e.auschner@tu-braunschweig.de

**UNAM México**

**Dr. José Manuel Saniger Blesa**

sid@cic.unam.mx